

5. Infrastructural status of the collaborating Institution/MRC/College/University:

.....
.....
.....
.....
.....
.....
.....
.....

6. Name, Designation & Address of the Speaker: i.

..... /

ii.

..... /

iii.

.....

7. Brief Bio-data of the Speaker: i.

.....

.....

.....

..... /

ii.

.....

.....

.....

..... /

iii.

.....

.....

.....

.....

.....

8. Name, Designation & Address of the Chairperson: i.

..... /

ii.

..... /

iii.

.....

.....
9. Brief Bio-data of the Chairperson: i.

.....
.....
..... /

ii.

.....
.....
..... /

iii.

.....
.....
.....

10. Topic: i.

ii.

iii.

11. Background and Justification of the topic selected: i.

.....
.....
..... /

ii.

.....
.....
..... /

iii.

.....
.....
.....

12. Date & Time of the public lecture:

Date: **Time:** **to**

13. Venue:

.....

14. Proposed budget:

(Should not exceed Rupees **Forty Thousand**):

| Sr. no. | Expenditure Heads | Amount |
|--------------------------|--|---------------|
| 1 | Towards T.A. of the Speaker (Subject to actual) | |
| 2 | Accommodation charges of the Speaker (Subject to actual) | |
| 3 | Honorarium of the Speaker (Rs. 5,000/- fixed) | |
| 4 | Local conveyance of the Speaker (Subject to actual) | |
| 5 | Honorarium of the Chairperson (Rs. 1,000/- fixed) | |
| 6 | Towards T.A. of the NMM Coordinator (Subject to actual) | |
| 7 | Towards accommodation charges of the NMM Coordinator (Subject to actual) | |
| 8 | Local conveyance of the Chairperson (Subject to actual) | |
| 9 | Printing of invitation cards, banners etc. (Subject to actual) | |
| 10 | Arrangement of sound and light (Subject to actual) | |
| 11 | High tea for 150 scholars (pre head @ Rs. 40/-) (Subject to actual) | |
| 12 | Photography and video recording charges (Subject to actual) | |
| 13 | Audit charges (Subject to actual) | |
| 14 | Stage arrangement, flower bouquets, gift items etc. (Subject to actual) | |
| 15 | Miscellaneous expenses, if any | |
| Total Expenditure | | |

15. If approved, the DD shall be drawn in favor of:

.....

Signature
(of the Coordinator & Seal)

For details please visit our website: www/namami.org or contact on Tel no.: 011-23383894, Fax no.: 011-23073340